PRIVATE EVENT RENTAL PROGRAM RATES

torpedofactoryeventrental@alexandriava.gov
703.746.4588    torpedofactory.org/rent

This program supports daily operations of Torpedo Factory Art Center, including free public programs and exhibitions, as well as maintaining subsidized tenant artist and arts organization rent at below 60% market value with no sales commissions. Torpedo Factory Art Center is currently managed by the City of Alexandria’s Department of Recreation, Parks and Cultural activities. Learn more at alexandriava.gov/Arts or torpedofactory.org.

To request a reasonable accommodation, please send an email to torpedofactory@alexandriava.gov or call 703.746.4570, Virginia Relay 711.
The Grand Hall is 5,945 sq. ft. with industrial early 1900’s cathedral ceilings and includes 840 sq. ft. of prep or catering space.

**JANUARY 2—MARCH 31**

**MONDAY—THURSDAY**
- 5:00 pm – 1:00 am: $2860
- 6:00 pm – 1:00 am: $2600

**FRIDAY & SATURDAY**
- 5:00 pm – 1:00 am: $5950
- 6:00 pm – 1:00 am: $5400

**SUNDAY**
- 5:00 pm – 1:00 am: $4850
- 6:00 pm – 1:00 am: $4400

**APRIL 1—NOVEMBER 30**

**MONDAY—THURSDAY**
- 5:00 pm – 1:00 am: $2950
- 6:00 pm – 1:00 am: $2675

**FRIDAY & SATURDAY**
- 5:00 pm – 1:00 am: $6160
- 6:00 pm – 1:00 am: $5600

**SUNDAY**
- 5:00 pm – 1:00 am: $5000
- 6:00 pm – 1:00 am: $4550

**DECEMBER 1—JANUARY 1**

**MONDAY—WEDNESDAY**
- 5:00 pm – 1:00 am: $3520
- 6:00 pm – 1:00 am: $3200

**FRIDAY & SATURDAY**
- 5:00 pm – 1:00 am: $6765
- 6:00 pm – 1:00 am: $6150

**THURSDAY & SUNDAY**
- 5:00 pm – 1:00 am: $5100
- 6:00 pm – 1:00 am: $5100

Prices shown are for the use of the venue.
Prices are subject to change.
Prices for holidays and unique day rentals are subject to additional fees.
Additional staff and or security fees may be charged pending guest count and event type.
Prices are subject to change. Contact Private Event Rental Manager for more information.
The Grand Hall is 5,945 sq. ft. with industrial early 1900’s cathedral ceilings and includes 840 sq. ft. of prep or catering space.

**HOLIDAYS**

**4TH OF JULY, NEW YEAR’S EVE & DAY**
- 5:00 pm – 1:00 am: $7,370
- 6:00 pm – 1:00 am: $6,700

**ALL OTHERS HOLIDAYS**
- 5:00 pm – 1:00 am: $6,765
- 6:00 pm – 1:00 am: $6,150

Addition of Second Floor $750*
Addition of Third Floor $750*
Addition of Wedding Party Studio / Riverview Room $200*
* During hours of event rental

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Prices are subject to change. Contact Private Event Rental Manager for more information.
The Overlook Room is 1,539 sq. ft. with industrial cathedral ceilings and sweeping views of the Potomac River.

**Overlook Room**

**JANUARY 2—MARCH 31**

**MONDAY—THURSDAY**
- Hourly: $145**
- 8 hours: $928
- With Rental of Grand Hall: $700* ($1300 to include 3rd Floor)

**SUNDAY**
- Hourly: $165**
- 8 hours: $1056
- With Rental of Grand Hall: $1000* ($1500 to include 3rd Floor)

**FRIDAY & SATURDAY**
- Hourly: $185**
- 8 hours: $1184
- With Rental of Grand Hall: $1000* ($1500 to include 3rd Floor)

**APRIL 1—NOVEMBER 30**

**MONDAY—THURSDAY**
- Hourly: $195**
- 8 hours: $1248
- With Rental of Grand Hall: $700* ($1300 to include 3rd Floor)

**SUNDAY**
- Hourly: $215**
- 8 hours: $1376
- With Rental of Grand Hall: $700* ($1300 to include 3rd Floor)

**FRIDAY & SATURDAY**
- Hourly: $230
- 8 hours: $1472
- With Rental of Grand Hall: $1000* ($1500 to include 3rd Floor)

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Overlook Room

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DECEMBER

MONDAY-THURSDAY
Hourly: $290**
8 hours: $1472
With Rental of Grand Hall: $700*
($1300 to include 3rd Floor)

SUNDAY
Hourly: $275**
8 hours: $1600
With Rental of Grand Hall: $700*
($1300 to include 3rd Floor)

FRIDAY & SATURDAY
Hourly: $275**
8 hours: $1760
With Rental of Grand Hall: $1120*
($1500 to include 3rd Floor)

UNIQUE DAYS

4TH OF JULY, NEW YEAR’S DAY
7:00 am–5:00 pm, hourly: $250**
7:00 am–5:00 pm, 8 hours: $2080
5:00 pm–1:00 am, with rental of Grand Hall: $4500
($5000 to include 3rd Floor)

NEW YEAR’S EVE
7:00 am–5:00 pm, hourly: $270**
7:00 am–5:00 pm, 8 hours: $2240
5:00 pm–1:00 am, with rental of Grand Hall: $4000
($5000 to include 3rd Floor)
5:00 pm–1:00 am, 8 hours: $7000
The Overlook Room is 1,539 sq. ft. with industrial cathedral ceilings and sweeping views of the Potomac River.

**ALL OTHER HOLIDAYS**

- **Hourly:** $275**
- **8 hours:** $2080
- **With Rental of Grand Hall:** $1500* ($2000 to include 3rd Floor)

* During hours of event rental plus early start in Overlook Room at 4:00 pm
** Hourly rates have a 3 hour minimum plus a $50 administrative fee. Hourly rentals include a complementary 30 minute set up and 30 minute break down time allowance.

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Prices are subject to change. Contact Private Event Rental Manager for more information.
The Riverview Room is 303 sq. ft. with a spectacular view of the Potomac River.

**RiverView Room**

**YEAR-ROUND**

**MONDAY–THURSDAY**
- 10:00 am – 5:00 pm (per hour): $85 + $50 administrative fee
- Before 10:00 am or after 5:00 pm (per hour): $95 + $50 administrative fee
- 1-2 days 6 hours (per day): $433 + $50 administrative fee
- 3-5 days 6 hours (per day): $408 + $50 administrative fee
- 1-2 days 8 hours (per day): $578 + $50 administrative fee
- 3-5 days 8 hours (per day): $544 + $50 administrative fee

**FRIDAY–SUNDAY**
- 10:00 am – 5:00 pm (per hour): $95
- Before 10:00 am or after 5:00 pm (per hour): $100 + $50 administrative fee
- 1-2 days 6 hours (per day): $484 + $50 administrative fee
- 3-5 days 6 hours (per day): $450 + $50 administrative fee
- 1-2 days 8 hours (per day): $646 + $50 administrative fee
- 3-5 days 8 hours (per day): $608 + $50 administrative fee

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The Grand Hall is 5,945 sq. ft. with industrial early 1900’s cathedral ceilings and includes 840 sq. ft. of prep or catering space.

Staffing fees will be applied based on quantity of staff needed at $36 an hour Mon – Fri 10am-5pm or $47 an hour Sat, Sun, after hours and Unique Days.

Additional security fees may also apply.

Fully paid customers get first right of refusal.

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**Grand Hall**

**NON-PROFIT RATES**

**6:00 PM—1:00 AM RENTAL**

**JANUARY 2—MARCH 31**

**MONDAY-THURSDAY**

- Over 2 million annual budget: $1690
- Under 2 million annual budget: $1300
- Under 500k annual budget: $910
- Under 100k annual budget: $520

**FRIDAY & SATURDAY**

- Over 2 million annual budget: $3510
- Under 2 million annual budget: $2700
- Under 500k annual budget: $1890

**SUNDAY**

- Over 2 million annual budget: $2860
- Under 2 million annual budget: $2200
- Under 500k annual budget: $1540
- Under 100k annual budget: $880

**APRIL 1—NOVEMBER 30**

**MONDAY-THURSDAY**

- Over 2 million annual budget: $2006
- Under 2 million annual budget: $1605
- Under 500k annual budget: $1070
- Under 100k annual budget: $535

**FRIDAY & SATURDAY**

- Over 2 million annual budget: $4200
- Under 2 million annual budget: $3360

**SUNDAY**

- Over 2 million annual budget: $3412
- Under 2 million annual budget: $2730
- Under 500k annual budget: $1820
- Under 100k annual budget: $910
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**Staffing fees** will be applied based on quantity of staff needed at $36 an hour Mon – Fri 10am-5pm or $47 an hour Sat, Sun, after hours and Unique Days. Additional security fees may also apply.

Fully paid customers get first right of refusal.

**Tenant Rate** (only available for Art Center mission related use as determined by the Landlord, not personal use, and may not be transferred. Staffing and other fees apply):

- January 2 - November 30: Half off Non-Profit Rate (based on annual budget) when available
- December, Monday - Wednesday: Half off Non-Profit Rate (based on annual budget) when available
- All Other Dates: Same as Non-Profit Rate (based on annual budget) when available

$2400

**DECEMBER 1—30**

**MONDAY–WEDNESDAY**

- Over 2 million annual budget: $2400
- Under 2 million annual budget: $1920
- Under 500k annual budget: $1280

**THURSDAY & SUNDAY**

- Over 2 million annual budget: $3825
- Under 2 million annual budget: $3060

**Non-Profit Rates**

- Over 2 million annual budget: $2400
- Under 2 million annual budget: $1920
- Under 500k annual budget: $1280

**Holiday Rates**

- Over 2 million annual budget: $3825
- Under 2 million annual budget: $3060

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f/Instagram/torpedofactory

torpedofactory.org/rent
The Overlook Room is 1,539 sq. ft. with industrial cathedral ceilings and sweeping views of the Potomac River.

<table>
<thead>
<tr>
<th></th>
<th>JANUARY 2—MARCH 31</th>
<th>APRIL 1—NOVEMBER 30</th>
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<tbody>
<tr>
<td></td>
<td><strong>MONDAY—THURSDAY</strong></td>
<td><strong>MONDAY—THURSDAY</strong></td>
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<tr>
<td>Hourly:</td>
<td>$116**</td>
<td>$156**</td>
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<td>8 hours:</td>
<td>$464</td>
<td>$624</td>
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<td>With Rental of Grand Hall:</td>
<td>$420*</td>
<td>With Rental of Grand Hall:</td>
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<tr>
<td><strong>SUNDAY</strong></td>
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<tr>
<td>Hourly:</td>
<td>$132**</td>
<td>$172**</td>
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<tr>
<td>8 hours:</td>
<td>$528</td>
<td>$688</td>
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<tr>
<td>With Rental of Grand Hall:</td>
<td>$600*</td>
<td>With Rental of Grand Hall:</td>
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<tr>
<td><strong>FRIDAY &amp; SATURDAY</strong></td>
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<tr>
<td>Hourly:</td>
<td>$148**</td>
<td>$184**</td>
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<tr>
<td>8 hours:</td>
<td>$592</td>
<td>$736</td>
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<td>With Rental of Grand Hall:</td>
<td>$600*</td>
<td>With Rental of Grand Hall:</td>
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</tbody>
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Staffing fees will be applied based on quantity of staff needed at $36 an hour Mon – Fri 10am-5pm or $47 an hour Sat, Sun, after hours and Unique Days.

Additional security fees may also apply.

Fully paid customers get first right of refusal.

Prices shown are for the use of the venue.

Prices are subject to change.

Prices for holidays and unique day rentals are subject to additional fees.

Additional staff and or security fees may be charged pending guest count and event type.

Prices are subject to change. Contact Private Event Rental Manager for more information.
The Overlook Room is 1,539 sq. ft. with industrial cathedral ceilings and sweeping views of the Potomac River.

Staffing fees will be applied based on quantity of staff needed at $36 an hour Mon – Fri 10am-5pm or $47 an hour Sat, Sun, after hours and Unique Days.

Additional security fees may also apply.

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Prices shown are for the use of the venue.

Prices are subject to change.

Prices are subject to change pending guest count and event type.

Prices shown are for the use of the venue.

Prices at hours of event rental plus early start in Overlook Room at 4:00 pm

**Hourly rates have a 3 hour minimum plus a $50 administrative fee. Hourly rentals include a complementary 30 minute set up and 30 minute break down time allowance.

Tenant Rate (only available for Art Center mission related use as determined by the Landlord, not personal use, and may not be transferred. Staffing and other fees apply):

- Hourly: 40% off Non-Profit Rate** (January 2 – December 30, excluding Fridays and Saturdays in December)
- 8 Hours: 30% off Non-Profit Rate. (January 2 – December 30, excluding Fridays - Sundays in December)
- Add on to Grand Hall: 40% off Non-Profit Rate. (January 2 – December 30, excluding Fridays and Saturdays in December)
- All other dates: same as non-profit rate (based on annual budget) when available.

**DECEMBER 1–30**

**MONDAY–THURSDAY**
- Hourly: $184**
- 8 hours: $736
- With Rental of Grand Hall: $420*

**SUNDAY**
- Hourly: $220**
- 8 hours: $800
- With Rental of Grand Hall: $420*

**FRIDAY & SATURDAY**
- Hourly: $220**
- 8 hours: $880
- With Rental of Grand Hall: $720*

**UNIQUE DAYS**

**4TH OF JULY, NEW YEAR’S DAY**
- 5:00 pm–1:00 am, with Rental of Grand Hall: $2700*

**NEW YEAR’S EVE**
- 7:00 am–5:00 pm, with Rental of Grand Hall: $2400*

* Prices are subject to change. Contact Private Event Rental Manager for more information.
The Riverview Room is 303 sq. ft. with a spectacular view of the Potomac River.

Staffing fees will be applied based on quantity of staff needed at $36 an hour Mon – Fri 10am-5pm or $47 an hour Sat, Sun, after hours and Unique Days.

Additional security fees may also apply.

Fully paid customers get first right of refusal.

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Prices for holidays and unique day rentals are subject to additional fees.

Additional staff and or security fees may be charged pending guest count and event type.

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**NON-PROFIT RATES**

**YEAR-ROUND**

**MONDAY–THURSDAY**

10:00 am – 5:00 pm (per hour): $64 + $50 administrative fee
Before 10:00 am or after 5:00 pm (per hour): $71 + $50 administrative fee
1-2 days 6 hours (per day): $325 + $50 administrative fee
3-5 days 6 hours (per day): $306 + $50 administrative fee
1-2 days 8 hours (per day): $434 + $50 administrative fee
3-5 days 8 hours (per day): $408 + $50 administrative fee

**FRIDAY–SUNDAY**

10:00 am – 5:00 pm (per hour): $71 + $50 administrative fee
Before 10:00 am or after 5:00 pm (per hour): $75 + $50 administrative fee
1-2 days 6 hours (per day): $363 + $50 administrative fee
3-5 days 6 hours (per day): $338 + $50 administrative fee
1-2 days 8 hours (per day): $485 + $50 administrative fee
3-5 days 8 hours (per day): $456 + $50 administrative fee

**Tenant Rate** (only available for Art Center mission related use as determined by the Landlord, not personal use, and may not be transferred. Staffing and other fees apply. Excludes Holidays):

- 10:00 am – 5:00 pm (per hour, 4 hour max): Free
- Before 10:00 am or after 5:00 pm (per hour, 3 hour max): Non-Profit Rate
- 8 or 6 hours (per day): Half non-Profit Rate
- All other dates: same as non-profit rate (based on annual budget) when available.

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torpedofactory.org/rent
PROFESSIONAL/COMMERCIAL
Filming + Photography

10 AM - 5 PM. 2 HOUR MINIMUM

JANUARY 2—APRIL 30

**MONDAY-THURSDAY**
$100 per hour

**FRIDAY - SUNDAY**
$150 per hour

MAY 1—SEPTEMBER 30

**MONDAY-THURSDAY**
$200 per hour

**FRIDAY - SUNDAY**
$300 per hour

OCTOBER 1—DECEMBER 30

**MONDAY-THURSDAY**
$115 per hour

**FRIDAY - SUNDAY**
$200 per hour

**UNIQUE DAYS**

**4TH OF JULY, NEW YEAR’S DAY**
$300 per hour

**NEW YEAR’S EVE**
$300 per hour

**ALL OTHER HOLIDAYS**
$300 per hour

A crew of no more than 5, and a talent/model group of no more than 10. No amplified sound.